



National Professional Qualifications Deferral Request Form

Please complete the form below to request a deferral **providing evidence** wherever possible.

Participant Name:	Click or tap here to enter text.
Participant TRN	Click or tap here to enter text.
NPQ Start Date:	Click or tap to enter a date.
NPQ Group (ML, SL, H):	Click or tap here to enter text.
I would like to request a deferral to my NPQ due to (tick as appropriate):	
1.	<input type="checkbox"/> Serious personal illness (long term pre-existing or short term)
2.	<input type="checkbox"/> Pregnancy, including maternity and paternity leave
3.	<input type="checkbox"/> Change in work circumstances such as change of employment or sudden and unanticipated increase in workload, (such as staffing issues significantly affecting participant workload)
4.	<input type="checkbox"/> Clinical mental health issue, personal and/or psychological issues for which counselling is received
5.	<input type="checkbox"/> The death or severe illness of an immediate relative
6.	<input type="checkbox"/> Other. Please specify
Reasons supporting deferral application. Please provide as much detail as possible:	
Click or tap here to enter text.	

I would like to be re-engaged with NPQ: (Please be aware you can <u>only</u> defer up end of Spring term 2021)
<input type="checkbox"/> Autumn term – please include date
<input type="checkbox"/> Spring term – please include date

- I have evidence to support my deferral such as a doctor's certificate/note from head teacher.
- I am aware that the final decision to allow an NPQ Programme deferral lies with the Forest Learning Alliance

Please note before a deferral can be granted the following need to be met:

- All programme and additional fees such as enhancement courses and charges applicable for late-window submission are paid in full
- The deferral occurs within a calendar year unless the participant has had a medical incident such as major injury, accident, or maternity leave
- The participant has had no subsequent deferrals



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Candidate Signature:		Date:	Click or tap to enter a date.
Sponsor Signature:		Date:	Click or tap to enter a date.
Candidate contact number:	Click or tap here to enter text.		
Email address:	Click or tap here to enter text.		

Please email info@forestlearningalliance.org.uk or post the form to Forest Learning Alliance, Uplands Primary School and Nursery, Albion Road, Sandhurst, Berkshire, GU47 9BP